

Chamber Board Meeting Minutes

November 18, 2025

I. Meeting was called to order by Amanda Bennett at 5:16pm. Members present were: Amanda Bennett, Jonathon Reich, Executive Director Tammy Loran, Tyler Clement, Dick Williams, Greg Cary, Casey Murter, and Marcus Hurtado.

II. Invocation - Greg Cary

III. Public Comments – No public comments

IV. The minutes from October 20, 2025 were reviewed. Dick made a motion to approve the minutes and Jonathon seconded the motion - unanimously approved by the board.

V. Financial Reports - Tammy presented the current account balances.

- Operating Acct: \$28,282.69
- HOT Acct: \$38,809.74
- Savings: \$4418.69

Greg reported that the approved budget was given to April Wells (CPA), and adjustments were made to the timing of the firework show payment. He also presented an Actual to Budget Comparison report. Revenue for October was increased due to 13 new members, as well as the deposit of funds from last year's car show.

The board noted that hotel occupancy tax payments (which had been decided to be paid quarterly) were received from the City of Cisco in both October and November. Tammy has the accompanying documentation provided with the checks and will review it further.

VI. Agenda Items

A. Consider and Discuss Executive Director in closed session

The board entered a closed session to discuss personnel matters regarding the executive director. The board approved a \$5000 end of year performance bonus for the executive director, then returned to regular session.

B. Consider and Discuss Phone bill with the City of Cisco

The board reviewed the City of Cisco's proposal for the Chamber to assume the annual cost of the Chamber phone line. The cost presented was \$495 a year. Dick made a motion to keep the phone line and pay the \$495 annual fee up front. Casey seconded. Motion carried unanimously.

C. Consider and Discuss Holly Jolly Christmas Parade on December 4th

The main sponsors for the event are First Financial Bank, Prosperity Bank, and Blake Fulenwider. Greg will serve as the parade emcee with assistance from Casey. The parade will begin at 6:30 p.m., and we will try to avoid delays experienced last year.

Amanda noted that the Cisco College band, Wrangler Belles, and cheer team would like to be placed together in the lineup. Online registration has been set up, and several groups have already registered. Amanda also reported that various food vendors and local businesses plan to be open during the event, and Bluebonnet Social will hold its pancake dinner. The Chamber will encourage additional businesses to remain open.

Tammy is coordinating a “Mingle & Jingle” activity in which children will receive an item from the Chamber and visit participating businesses to collect ornaments for prizes. Santa will be available at the Hilton.

D. Consider and Discuss Holiday at the Hilton Craft Show on November 15th

The event brought in \$975 in vendor fees. The Peddler’s Permit has been considered an inconvenience by many vendors and is deterring some from participating. Tammy is going to bring this up to City Council.

E. Consider and Discuss Cisco Chamber of Commerce Awards Banquet

The Awards Banquet will be held on Feb 26, 2026. Food is confirmed. More planning will take place at the next meeting.

F. Consider and Discuss Celebrating the 250th Year of America with activities

Tammy presented a Memorandum that will be presented to Cisco College. Tyler Rushing, from Rushing Pyrotechnics, LLC. suggested that the Cisco College driveway leading to the football facilities would be the ideal location for the show. 40% of the total invoice needs to be paid by January 1st to secure our date. They recommend for the show not to exceed 22 minutes. The show can potentially be synchronized with music. The board explored ideas on how to make the event engaging and educational. Tammy is going to reach out to the Lyric Art Center. Different live music options were discussed. Amanda is working on food options.

G. Consider and Discuss New Business Memberships Approval by Board

Tammy presented new membership requests for Rosebud Roofing, Lonesome Cove General Store, Broken Strings Band, and Bluebonnet Social. Amanda made a motion to approve the new membership requests. Marcus seconded. Motion carried unanimously.

H. Board Member Comments:

There will be no board meeting in December. The next meeting will be January 20th.

There will be a firework committee, and we will ask outside organizations to participate in that.

Tyler expressed interest in separating the roles of Secretary and Treasurer. Amanda made a motion to elect Greg as the new Treasurer of the Cisco Chamber of Commerce board. Casey seconded. Motion carried unanimously.

VII. Adjournment: Dick made the motion to adjourn the meeting. Tyler seconded. Motion carried. Meeting was adjourned at 6:24pm.